



**PARISH OF PUTNEY
ST MARY'S AND ALL SAINTS'**

ANNUAL REPORTS

**For
2020**

**Including Financial Accounts
January 2020 - December 2020**

and

Minutes of the APCM 2020

Tuesday 27th April 2021, All Saints' at 7.30pm

**Annual Meeting of Parishioners
and
Annual Parochial Church Meeting**

Tuesday 27th April 2021, All Saints', at 7.30pm

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Annual Meeting of Parishioners

1. Apologies

Mike Bull. *No further apologies were received before this report was sent out. An updated report will be sent following the meeting to record any apologies given between this report being published and the meeting.*

2. Minutes of the meeting on 29th September 2020

Present: Rev'd John Whittaker (Chair), Rev'd Daniel Trott, Rev'd Jonathan Haynes (took the minutes), Paul Donnelly, Ditte Donnelly, Graham Shaw, Jane Turner, Simon Killick, Catherine Collyer, Christopher Garnett, Elizabeth Hamilton, Barry Hamilton, Tangwena Nelson, Paul Jessop, Christina De M, Mark Leadley, Andrew Grocott, Iain Cox, Clemancy Gordon-Martin, Howard Gordon-Martin, Rosie Taylor Davis, Angela Attah, Nikki Cornfield, Alison Price, John Andrew, Andrew Sternberg, Sam Smith

Apologies: Kate Innes, Carrie Myers, Mike Bull, Peter and Ann Tuppen, Caroline and Jeremy Donne, Cristiana Vitale.

The meeting was opened in prayer by Rev'd Dr Daniel Trott at 19:37.

Approval of Minutes 30th April 2019. No matters arising from the minutes.

Election of Church Wardens Clemancy Gordon-Martin & Andrew Grocott. Unanimously approved. Paul Donnelly stood down after nearly 20 years' service. Andrew Grocott thanked Paul for his service and made a presentation. Paul's humorous highlights of time as a church warden were very well received and the parish thanks Paul for everything he has done.

3. Election of Church Wardens

4. Any Other Business

Annual Parochial Church Meeting

1. Apologies for absence

Mike Bull. *No further apologies were received before this report was sent out. An updated report will be sent following the meeting to record any apologies given between this report being published and the meeting.*

2. Minutes of the meeting 29th September 2020

Present: Rev'd John Whittaker (chair), Rev'd Daniel Trott, Rev'd Jonathan Haynes (taking minutes), Paul Donnelly, Ditte Donnelly, Graham Shaw, Jane Turner, Simon Killick, Catherine Collyer, Christopher Garnett, Elizabeth Hamilton, Barry Hamilton, Tangwena Nelson, Paul Jessop, Christina De M, Mark Leadley, Andrew Grocott, Iain Cox, Clemancy Gordon-Martin, Howard Gordon-Martin, Rosie Taylor Davis, Angela Attah, Nikki Cornfield, Alison Price, John Andrew, Andrew Sternberg, Sam Smith

Apologies: Apologies: Kate Innes, Carrie Myers, Mike Bull, Peter and Ann Tuppen, Caroline and Jeremy Donne, Christiana Vitale.

The meeting was opened in prayer by Rev'd Dr Daniel Trott at 19:37pm.

Minutes of Meeting 30th April 2019 approved. Matters arising – none.

Elected:

AS Gemma Duncan (PCC/DCC) retires April 2023; Catherine Collyer (PCC/DCC) retires April 2023; Henry Chan (PCC) retires April 2023; Alex Lowe (PCC/DCC) retires April 2022

StM Tangwena Nelson (PCC/DCC) retires April 2023; Adrian Weed (PCC/DCC) retires April 2021

Deanery Synod reps: Graham Shaw, (Dio Synod), Jane Turner, Rosie Taylor Davies, Alexis Chapman, Jeremy Donne, Richard Holman, Gemma Duncan, Neil Vass, Matthew Watts (Dio Synod)

Approved unanimously.

Approval of Accounts proposer: Mark Leadley, seconder: Angela Attah. Unanimously approved.

Independent Examiner: proposal of Chris Wilkins. Proposer: Richard Holman; seconder: John Andrews. Unanimously approved.

Presentation of the Electoral Roll. Angela Holman reported a revision of parish electoral roll, which is split in the parish: 202 AS and 313 St M – Total 515, which is up on last year.

Report on PCC business. Sam Hoskins, secretary, moved out of London and stood down at ACPM. JW extended thanks. Jackie Davies is willing to stand – and is to be elected at the next (first) PCC meeting.

Reports circulated: clearly different from times of writings due to the COVID pandemic. The next reports will no doubt include more on this. Nothing was added to reports circulated but an update was given on Worship and liturgy by Rev'd Jono Haynes and Nikki Cornfield. This information will be circulated as part of a larger report in due course.

Report of membership of the PCC; Parish Charities report; Report on Deanery Synod; Admission of Children to Communion; Safeguarding; Parish Action.

Magazine – Paul Donnelly reported that Covid brought publication to a halt, due mainly to restrictions on delivery. He was happy to report that the editorial team has an edition of Bridge and Common, to be published in mid-October. JW offered thanks to the team for this.

Website and Social media; Theology in the Pub; CTPR.

Team Rector's report:

A year of comings and goings: Rev'd Chris Eyden left with warm thanks in July 2019. Yin An Chen (2018-19) Parish Assistant and Tim went on to begin studies at Westcott House, we should take pride as a parish for the stimulation and support of vocations both ordained and lay, which is an immense service to the wider life of the church.

Rev'd Jono arrived in June 2019 and was ordained deacon 29th June, due to Covid pausing all ordinations he served an extended diaconate, and it is anticipated he will be ordained priest Saturday 17th Oct.

Nikki Cornfield was appointed Youth and Families Minister.

Richard Quesnel became director of music. Following the leaving of Travis Baker, who went to his new post in Streatham, with a good send off and thanks.

Jarel Robinson-Brown arrived to serve as parish assistant (19-20). More will be said about Jarel in a subsequent report.

The parish made an appointment to the vacancy at All Saints', this will be reported in more depth next year. The arrival of Rev'd Dr Daniel Trott means we have a three full time clergy team, who are looking forward to continuing to work together.

2019 is obviously a very different place to 2020. Much work went on with those who heard the call of God in different ways, (which picks up elements of the previous Sunday's Gospel Matthew 20.1-16). A test of that and the important of those calls were shown when the world turn upside down a normal way was pulled out from under us, the time offered, sheer quality, holiness, commitment, hard work, imagination, and creativity that continues to be offered in worship and seek to love and care for one another is encouraging.

Team Vicar's report:

Rev'd Dr Daniel Trott had no reflections on 2019 for obvious reasons but noted his forward to being involved, getting to know the parish and that he is glad to be here.

AOB

It was noted that the parish was very happy to have a team vicar in post.

Jane Turner expressed thanks to Rev'd Elisabeth Morse, for all her help to the parish: work with Toddler Eucharist, and her support in enabling the church in Putney to continue means we have a lot to thank her for.

Richard Holman expressed thanks to Rev'd Helena Whittaker for her support and ministry and noted thanks to her. Richard Holman, also offered thanks to Rev'd John Whittaker for his leadership as team Rector for the parish.

Rev'd Jono and Nikki Cornfield offered a report on the worship, internet presence and resources that were used during Covid lockdown and the return to church, a detailed report of this will be circulated at a later date.

The meeting ended with the grace at 20:15pm.

3. Election of PCC Members

Details of this will be available at the meeting. This report will be updated following the meeting and will then be uploaded onto both church websites.

4. Election of Deanery Synod Members

Details of this will be available at the meeting. This report will be updated following the meeting and will then be uploaded onto both church websites.

5. Approval of accounts

	Notes	2020	2019	Change
<u>Income</u>				
		<u>£000</u>	<u>£000</u>	
Giving by the congregations	3	279	296	-6%
Tax recoveries		66	70	-6%
Other grants and donations	4	29	36	-19%
Investment income	5	72	67	+7%
Church lettings		38	62	-39%
Fees		9	15	-40%
Other income	6	16	23	-30%
		<u>509</u>	<u>569</u>	<u>-11%</u>
<u>Expenditure</u>				
Diocese	8	320	318	+1%
Clergy accommodation and expenses		12	15	-20%
Lay staff		77	69	+12%
Maintenance	9	14	59	-76%
Utilities, insurance, cleaning	10	33	33	0%
Music and service costs		24	36	-33%
Other costs	11	45	56	-20%
		<u>525</u>	<u>586</u>	<u>-10%</u>
Net deficit	1	<u>(£16)</u>	<u>(£17)</u>	<u>-6%</u>

NOTES

- The deficit in 2020 was primarily due to significant falls in income from church lettings (£24K) and loose plate collections (£26K). Expenditure was £61K lower than in the previous year, mainly because of a fall of £45K in maintenance costs. In 2019 there were some significant exceptional repairs, including £20K spent on the roof and masonry at St Mary's.
- St Mary's Parish Trust, a separate church charity that manages the letting of the Brewer Building part of the complex suffered a £43K (44%) reduction in income in 2020, so the total of revenue lost to the Parish amounted to over £100K. The Trust was able to partially offset its loss by cutting costs by £31K.
- Regular giving by standing order increased by £13K (5%) and we greatly appreciate the generosity and support of the congregations at both churches. Gift Aid tax recoveries fell by £5K – the inevitable effect of the lower plate collections.
- The annual grant from the Brewer Trust dropped by £3.5K to £28.5K, as a result of lower dividend distributions from the Trust's investments.
- Investment income increased by £5K to £72K. Of this total £51K (2019: £45K) was rental income (before expenses) of two residential properties, £10K (2019: £10K) was paid as ground rent by St Mary's Parish Trust and £11K (2019: £12K) was from stock market investments.

6. Other income includes £12.4K received from the Government's Coronavirus Job Retention Scheme. The Parish continued to pay all lay staff at their full rate throughout the year. The 2019 figure included £10K from Tideway Tunnel as a fee and compensation for lost income due to work that they had to carry out in one of the arches of Putney Bridge.

7. There was a gain of £20K (2019: £43K) on revaluation of quoted funds at the year-end which is not included above and there were transfers of £5K from restricted funds, so total unrestricted funds increased by £9K to £1.90m.

8. Our payment to the diocese includes stipends, NIC and pensions for our clergy, accommodation for the Rector and for the Vicar of All Saints, central diocesan services and a substantial contribution to other parishes in less wealthy parts of the diocese. The annual cost to the Diocese of an incumbent (including accommodation and training) in 2020 was £56.5K and of a curate, for whom the Parish provides the housing, £47.7K.

9. No major repairs were carried out at either church in 2020, although work on St Mary's terrace to prevent water ingress to Busy Bees nursery was commissioned and has been completed in 2021. All Saints' cut its garden costs by £4.1K (74%) to offset the discontinuation of sponsorship from Parkgate Estate Agents.

10. The utilities, insurance and cleaning total comprises light and heat £21.0K, insurance £7.9K, cleaning £2.4K and £2.0K in relation to Covid protection and PPE.

11. Other costs include administration expenses of £13.1K (2019: £11.2K) with the largest element being photocopying and printing. Accounts examination fees were almost unchanged at £6.5K and church letting costs (mainly stewarding) were £3.0K lower at £3.1K.

RESTRICTED FUNDS

	Notes	2020	2019	Change
<u>Income</u>				
		£000	£000	
Donations and grants		62	36	+72%
Fund raising events		-	4	∞
		<u>62</u>	<u>40</u>	<u>+55%</u>
<u>Expenditure</u>				
Costs of fundraising events		-	1	∞
Charitable giving	2	47	25	+88%
St Mary's heating repairs		-	2	∞
Other expenses		1	1	0%
		<u>48</u>	<u>29</u>	<u>+66%</u>
Net surplus / (deficit)		14	11	+27%
Transfers to unrestricted funds		(5)	-	∞
Restricted funds brought forward		255	244	
Restricted funds carried forward	1/2	<u>264</u>	<u>255</u>	<u>+3.5%</u>

NOTES

1. Restricted funds are monies received for a specific purpose, which can only be applied to that purpose. The constituents of the 31.12.20 balance of £263,800 are:

- Parish Action 118,900 Grants to external charities
- Friends of All Saints Church 47,200 Maintenance of All Saints' Church
- St Mary's Development 36,000 Maintenance of St Mary's Church
- Welfare Fund 24,200 Supporting people in need
- Emily Peter Fund 13,800 Training

- Others below £10,000 23,700 Several different purposes
2. Parish Action is holding a substantial reserve to enable it to continue to support Vulindlela Guardians, a charity which provides food and education to orphaned children in Zimbabwe, in the longer term.
- Charitable giving consists largely of grants made by Parish Action to its nominated charities.

PARISH OF PUTNEY – Accounts 2020

BALANCE SHEET SUMMARY		<u>Notes</u>	<u>2020</u>	<u>2019</u>
<u>Assets</u>	Furniture & Equipment (at net book value)	1	10	14
	Residential property (at valuation)	2	1,253	1,253
	Investments (at market value)	3	516	483
	Money due to the Parish	4	54	104
	Bank accounts	5	354	335
<u>Liabilities</u>	Amounts due for payment	6	(23)	(43)
	Net Assets		<u>£2,164</u>	<u>£2,146</u>
<u>Represented by</u>	Unrestricted Funds		1,813	1,799
	Restricted Funds		264	255
	Designated Funds	7	87	92
			<u>£2,164</u>	<u>£2,146</u>

NOTES

1. Furniture and Equipment includes seating at St Mary's, the Godly Play Room, the organ at All Saints' and all office equipment. The figure reflects the cost less the cumulative provision for depreciation.
2. The Parish owns two residential properties, both currently used for investment purposes. One is shown at a 31 Dec 2016 valuation (£900K) and the other, which was purchased in 2015, at cost (£353K). Local estate agents have confirmed that these figures represent conservative market values for both properties.
3. The main investment (£481K) is in the Newton Real Return Fund, which produced an income of £9.7K (2019: £10.1K) and increased in value by £21K (4.6%) in 2020.
4. Money due to the Parish includes outstanding Gift aid tax claims (£16.6K) and expenses recoverable from St Mary's Parish Trust (£21.6K). At the end of 2019 £32.2K was due in respect of the annual grant from the Brewer Trust, which was paid in the year in 2020.
5. Bank accounts include £261K of monies held for Restricted Fund purposes (see Restricted Funds note 1 above). The Parish's main central account is with Barclays and the churches hold accounts at CAF Bank.
6. Amounts due for payment are primarily routine bills, such as utilities, PAYE/NIC, maintenance and audit costs, as well as wedding and funeral fees due to the Diocese.
7. Designated Funds are amounts earmarked by the PCC or one of the District Church Councils for a particular purpose. Such designations can be removed. The main funds are for fabric maintenance (£51K), for future costs of ministry at All Saints' (£20K) and for welfare (£16K).

The figures in this report are subject to completion of the independent examination of the accounts.

*A copy of the full statutory accounts can be obtained, once the examination has been completed, from the Parish Office at St Mary's Church, Putney High Street, London SW15 1SN
(julie.craig@parishofputney.co.uk)*

6. Presentation of the Parish Electoral Rolls

At the previous APCM in September 2020 there were 515 names on the Parish Electoral Roll - 313 at St Mary's and 202 at All Saints'. Following the revision in accordance with the Church Representation Rules, I can report that at the closure of the revision there were 523 names registered for the Parish. 311 on St Mary's and 212 on All Saints'. I would like to express my grateful thanks to all those who contacted me to update their contact details, requested to remove them as they had moved out of the Parish and welcomed many new names. *Angela Holman*

7. Report of PCC business 2020/21

During 2020, much of the PCC business was in regard to how the churches should respond to the Covid 19 pandemic in order to continue to engage people with their faith. Detail of how this was undertaken as individual churches and as a whole parish in all areas of church life can be found in the AGM minutes for each church dated (18th April 2021).

Specific issues of discussion at the PCC in 2020/21 have been:

Installation of a gifted statue at St Mary's
Response in Putney to the Church of England aim for Net Zero Carbon
The recruitment of a Pioneer Curate (due to start June 21)

As well as specific matters, the PCC has continued to review finances as a standard agenda item. This has been of particular importance this year with the reduced income because of the pandemic and changes in staffing that has been required as a consequence of this. Safeguarding has been a standard agenda item at all PCC meetings. For full details regarding each of these, please refer to the AGM minutes for each church.

Jackie Davis, PCC Secretary jackie.davis@parishofputney.co.uk

8. Report of membership of the PCC for 2020/21

Details of this will be available at the meeting. This report will be updated following the meeting and will then be uploaded onto both church websites.

9. Parish Charities (Trustees: The Vicar and Churchwardens). Report to the APCM 2021. For the Year ended 31 December 2020

St Mary's Church of England Charity (registered no: 1173135)

This is an ecclesiastical charity, so its funds may be used to support any of the work of the Parish. It comprises mainly the several bequests of Sir William Lancaster and his wife, to which we have added, with the approval of the Charity Commission, the Bowling Green House Estate Charity and the Churchwardens of Putney Parish Fund. The Trustees are the Rector and Parish Wardens.

The trust is the owner of 8 Deodar Road and the freehold of 120 Putney Bridge Road. The Deodar Road house has been occupied rent free by the curate, Rev'd Jono Haynes, since May 2019. The

Putney Bridge Road Hall was let for 99 years from 5 January 1982 and the current lessee is Hurlingham School Ltd. The ground rent due for 2020 was £200.

This charity was formally registered with the Charity Commission on 22 May 2017.

Statement of Financial Activity - Year ended 31.12.20

		2020	2019
		£	£
<u>Income:</u>	Rent - 8 Deodar Road	-	-
	Ground rent - 120 Putney Bridge Road	200	200
	Dividends and Interest	1,610	1,584
		<u>1,810</u>	<u>1,784</u>
<u>Expenditure:</u>	Expenses - 8 Deodar Road	(5,346)	(2,995)
	Grant to Parish	(200)	-
		<u>(5,546)</u>	<u>(2,995)</u>
Net income		(3,736)	(1,211)
Unrealised Gains / (Losses) on investments		4,099	7,934
	Net increase / (decrease) in Funds	<u>363</u>	<u>6,723</u>

Balance Sheet at 31.12.20

<u>Investments:</u>	Freehold Property - 8 Deodar Road (revaluation at 31.12.14)	1,150,000	1,150,000
	Reversionary interest - 120 Putney Bridge Road	Not valued	Not valued
	COIF Charities Investment Fund - income units	56,354	52,255
<u>Bank</u>	Deposit account	1,557	1,551
	Current account	5,775	5,419
		<u>1,213,686</u>	<u>1,209,225</u>
<u>Current liabilities</u>		(7,093)	(2,995)
		<u>1,206,593</u>	<u>1,206,230</u>
<u>Funds</u>	Unrestricted	<u>1,206,593</u>	<u>1,206,230</u>

The Biggs-Wymondesold Trust (registered no: 254376)

This is a 'relief of need' charity, so it can be used to assist those in any type of need, but not for ecclesiastical purposes. It consists of seven old charity funds – Rookery Close, T Kennett, J Powell, Benjamin Hunt Biggs, William Wymondesold, Elizabeth Offley and the Fulham Bridge Charity.

During the year the income amounted to £265 (2019: £262), also from dividends and bank interest, and the value of investments increased by £669 (2019: increase £1,294). Payments made in the year amounted to £Nil (2019: £Nil).

At 31 December 2020 the assets of the Trust were:	<u>2019</u>	
Cash at Barclays Bank	384	122
Cash at the Central Board of Finance	712	709
Investment – COIF units <u>9,193</u> <u>8,524</u>	10,289	9,355

Holding account for Dawes Cottages

The Charities account is also used to hold funds given by local grant making bodies for the benefit of the residents of the Sir Abraham Dawes Cottages in Putney Bridge Road.

During the year grants received amounted to £Nil (2019: Nil). No payments were made during 2020 (2019: £Nil).

At the end of 2020 the money held on behalf of Dawes Cottages was £5,100 (2019: £5,100). This is to be applied for the benefit of the residents of the Cottages.

Andrew Grocott and Clemancy Gordon-Martin, Churchwardens

10. Fabric of the churches

Reports on the fabric of both churches were reported at the respective AGMs. Reports from St Mary's and All Saints' can be found in the respective churches' AGM reports on their websites:

<https://stmarys.parishofputney.com/about-st-marys/values-copy-copy/>

<https://allsaints.parishofputney.com/wp-content/uploads/2021/04/ANNUAL-REPORT-2020-FINAL.pdf>

11. Deanery Synod Report to 2021 Annual Parochial Meeting

Deanery Synod Report 9 February 2021

Meeting held in Zoom, Rev'd John Whittaker Hosting

Meeting opened in prayer.

Post Pandemic Presentations

Representatives from each Church in the Deanery reflected on the Positive and more negative aspects of how their church continued to serve their communities. The common theme was that there were previously untapped ways of ministering to local needs and a greater respect for others. (Resume of presentations available if required.)

Environmental Matters

Environmental Day 12 June.

Our Core Commitment is care of the Environment and it is now necessary to:

- *Note what we are currently doing and how we might make improvements
- *Explore the next steps we can undertake in the Parish
- *Identify someone to co-ordinate these Parish activities and proposals, providing the Deanery Secretary with details of this Point of Contact.

Treasurer's Report

Deanery Fund Balance currently £1,850. Parish Representatives' Subs to remain at £10pa.

Other Business

The Meeting took note of the Diocesan Education Committee Report.

Next Deanery Meeting (Possibly still Zoom) 24 June.

Parishes requested to note (and action as necessary) Environmental Day – 12 June 2021.

Meeting closed in Prayer.

Graham Shaw

12. Admission of Children to Communion before Confirmation

Sadly, the Admission Before Communion course had to be cancelled and we are awaiting a new date for the 21 children who have signed up.

13. Safeguarding: Adults and Children

Reports from St Mary's and All Saints' can be found in the respective churches' AGM reports on their websites:

<https://stmarys.parishofputney.com/about-st-marys/values-copy-copy/>

<https://allsaints.parishofputney.com/wp-content/uploads/2021/04/ANNUAL-REPORT-2020-FINAL.pdf>

14. Parish Action Report

The Parish Action report was presented at both church AGMs and a copy of this can be found on either church website – please see details above.

15. The Parish Magazine: Bridge & Common

The Parish Magazine report was presented at both church AGMs and a copy of this can be found on either church website – please see details above.

16. Parish websites and social media

The Parish websites and social media report was presented at both church AGMs and a copy of this can be found on either church website – please see details above.

17. Theology in the Pub

The Theology In The Pub report was presented at both church AGMs and a copy of this can be found on either church website – please see details above.

18. Churches Together in Putney & Roehampton

The Theology In The Pub report was presented at both church AGMs and a copy of this can be found on either church website – please see details above.

19. Team Rector's Report

To be delivered verbally.

20. Any Other Business